

School Council Newsletter

September
2020

Welcome back, and for those new to the school, welcome to Holy Cross. Our **Annual General Meeting** (Council & Society) will take place **virtually** this year on Sep 30 at 7pm. This will be a 20-minute meeting in which we elect the Board for 2020-2021 and present a summary of last year's activities and financials. We will also be voting on a Special Resolution to amend our Society Bylaws to allow for virtual meetings. We encourage everyone to attend. Registration is required. An invitation will go out to all.

Call for Nominations. This is an open call for nominations. If you are interested in any Council/Society positions below and would like to put your name forward, or if you would like more information, please let us know by emailing holycross.schoolcouncil@gmail.com. We are always looking for new faces to join us. Here is the current slate of nominations. A description of the positions is provided on the next page.

Council/Society Board Nominees

Chair/President	Veronica Coronado
Vice-Chair/Vice-President	Kristine Belamisco
Society Treasurer	Geraldine Simpson
Council/Society Secretary	Sandra Perrin
Society Director (1)	Dawn Megic

Council Liaison Volunteers

Catholic Education Liaison	Dawn Megic
French Education Liaison	Lise Belzile
ASCA Liaison	Rosemarie Jordan
APPLE Schools Program Liaison	VACANT
Fundraising Liaison	VACANT

School Council. School Council is the parents' advisory group. Under Alberta law, each school must have a School Council to give parents an opportunity to advise the school administration and be involved in their kids' education. School Council also organizes events and initiatives in partnership with the school and the Parents' Society.

School Council meetings enable you to:

- get involved with your school;
- advise the principal on the school plans;
- recommend programs and events for the school; and
- provide input into the school budget.

Parents' Society. The Parents' Society is a fundraising association created to support the school and School Council in its initiatives, programs, and events. The Parents' Society is a non-profit corporation registered in Alberta which operates under specific Bylaws in accordance with its objectives of incorporation.

Regular Meetings. Regularly scheduled Council/Society meetings start October 7 and occur every first Wednesday of the month during the school year. School Council meetings are always open to all those involved in the school community, including parents, guardians, and staff. We encourage you to come out whenever you can.

Volunteers. Throughout the year, we will also put a call out for volunteers as needed. This year will look a little different than most as the majority of our events are cancelled until further notice. Stay tuned for more details as they develop.



Upcoming Events

Sep 8 – first day for remote learning students

Sep 30 – Orange Shirt Day & AGM at 7pm (virtual)

Oct 2 –Custodian Appreciation Day

Oct 7 –Council Meeting at 7pm (virtual)

Nov 1 – Catholic Education Sunday

School Closures

Sep 7 – Labour Day

(**Sep 10** – No School Gr 7-9)

(**Oct 9**– No School Gr 7-9)

Oct 12 –Thanksgiving

Oct 29 – Staff Development

Hope you have a great year!

Position Descriptions

Chair/President. Chairs all meetings and decides all matters relating to rules of order at the meetings. Communicates with the Principal on a regular basis and coordinates with the Principal to establish meeting agendas. Is the official spokesperson of the Council/Society. Ensures there is regular communication with the whole school community. Stays informed about School Board policy that impacts School Council. Has signing authority on any financial accounts for the Society together with the Vice-President and/or the Treasurer. Complies with the School Councils Regulation by providing the school board with an annual report and has general responsibility for all activities of the Council/Society.

Vice-Chair/Vice-President. Fulfills the Chair/President's responsibilities in the event of resignation, incapacity or leave of absence of the Chair/President. Ensures the appropriate management, in compliance with PIPA, of any personal information collected on behalf of the Council/Society. Promotes teamwork and assists the Chair/President in the smooth running of meetings. Keeps informed of relevant School and School Board policies. Prepares to assume the position of Chair in the future. Assists the Chair/President and undertakes tasks assigned by the Chair/President. Has signing authority on any Society financial accounts together with the President and/or Treasurer.

Treasurer. Keeps accurate records of all financial transactions for the Parents' Society. Ensures that records are available upon request. Is responsible for the deposits of all monies paid to the Parents' Society and has signing authority on any financial accounts together with the President and/or Vice-President. Presents a full, detailed account of receipts and disbursements to the Parents' Society as required and prepares the financial statements for the annual report.

Secretary. Acts as a recorder at each meeting and ensures that the minutes are prepared accurately to reflect the directions agreed to at the meeting. Keeps minutes, correspondence, records and other documents and ensures that all relevant documents are available to the public in an accessible location in the school for a period of 7 years. Maintains a dated record of all members who have knowingly provided their contact information, in compliance with PIPA.

Catholic Education Liaison. Promotes catholic education within the school. Attends School Council meetings and communicates news and updates from St. John's the Evangelist Church. Leads Joy Bags, Rosary Circle, and Shrove Tuesday Pancake Breakfast.

French Education Liaison. Promotes a vibrant French Immersion environment within the school. Attends School Council meetings and liaises between School Council and the Canadian Parents for French office. Raises awareness of supports for parents of French Immersion students.

ASCA Liaison. Attends School Council meetings and liaises between School Council and Alberta School Councils' Association (ASCA). Reviews ASCA website and stays on top of workshops, news, guidelines, etc. to report back to School Council.

APPLE Schools Program Liaison (VACANT). Responsible for planning and executing 2 -3 physical family activity nights (such as Minute-to-Win-it, carnival games, soccer night, floor hockey, zumba) throughout the year and keeping up to date on the APPLE Schools website and guidelines to serve as a resource/contact for parents with questions about the APPLE Schools Program.

Fundraising Liaison (VACANT). Attends Parents' Society meetings and is responsible for planning and executing 2-3 fundraisers a year. This includes promoting fundraisers, collecting orders, and coordinating volunteers for delivery, depending on the fundraiser (Farm veggies, Spring Plants).



RAISE SOME DOUGH

Reminder that when you shop at COBS Crestwood and mention that you are helping "Raise dough for Holy Cross", 5% of your purchase will be donated back to the Parents' Society. All monies raised will be used to support School Council events and initiatives.

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